

**Public Board Meeting**

Thursday 27 July 2023

10.00 – 11.30 by tele/video conference

**Minutes**

Item	Title	Enc	Who
1	<p><b>Attendance</b></p> <p><b>Directors:</b>            Jo Ringshall – Chair (JR)            Martin Gallagher (MG)            John Taylor (JT)            Chris Byrne (CB)            Simon Adams – Managing Director (SA)</p> <p><b>Co-opted Board Members:</b>            St Pauls Hostel represented by Jonathan Sutton (JS)            Sandycroft represented by Lee McKenzie (LM)            Young Solutions represented by Pete Sugg (PS)</p> <p><b>[NB the Co-opted Members attend the Board Meeting as non-voting participants]</b></p> <p><b>Apologies:</b>            David Saunders – Co-opted Board Member            Volunteer</p> <p><b>Also in Attendance</b>            Suzy James – Engagement Officer (SJ)            Margaret Reilly – Engagement Officer (MR)            Vicky Walsh – Associate Engagement Officer (VW)            Paul Hopkins – Business Manager (PH)</p>		JR
2	<p><b>Declaration of Interests</b>            No declarations of interests.</p>		SA
3	<p><b>Community Mobile Health Services</b>            Presentation by Catherine Sinclair, Deputy Director, NHS Herefordshire &amp; Worcestershire            Catherine commenced her presentation outlining that the outreach model had developed from the Covid-19 vaccination</p>	Enc 1	CS

	<p>programme. Unfortunately, Catherine encountered technical issues and had to suspend the presentation before it was completed – she has agreed to return to provide an update in a few months.</p> <p>SJ commented that she has been involved in recent discussions regarding outreach programmes and is looking for opportunities for HWW to link into these programmes.</p> <p>LM raised the issue of whether dentistry could be included in outreach programmes, JR responded that this has previously been raised and that feedback to date was that it was too complicated a service to be offered in this way. MR further commented that the ICB have taken on responsibility for emergency dental care.</p>		
<b>4</b>	<p><b>Minutes of Public Board Meeting on 25 May 2023 and Matters Arising:</b></p> <p>The Directors approved the minutes of the Public Board Meeting of 25 May 2023.</p> <p><b>Matters Arising:</b></p> <ul style="list-style-type: none"> <li>• <b>NHS Joint Forward Plan</b> SA reported that the Plan had been completed and submitted to NHSE by NHS Herefordshire &amp; Worcestershire</li> <li>• <b>Mental Health Services in Worcestershire – Talking Therapies Service</b> SJ provided an update in that she has recently attended productive meetings with clinical leads and has received detailed information and data from the new service manager. It was added that there was more to do to analyse the date and to get assurances regarding KPI achievement. <b>Action:</b> Directors agreed to move this item to the Business Plan.</li> <li>• <b>Reablement Service</b> Update.</li> </ul>	<b>Enc 2</b>	<p><b>JR</b></p> <p><b>SA</b></p> <p><b>SA &amp; SJ</b></p> <p><b>JR</b></p>
<b>5</b>	<p><b>Business Plan</b></p> <p>SA outlined the feedback from the Annual Conference and proposed Business Plan to</p>	<b>Encs 3</b>	<b>SA</b>

	<p>the meeting. At the request of JT, SA outlined the differences between the different sizes of project. SA also commented that poverty was a major factor in disadvantage but was not a protected characteristic.</p> <p><b>SA detailed the proposed projects for the 2023-2025 Business Plan against each area</b></p> <ul style="list-style-type: none"> <li>• Adult Social Services</li> <li>• Mental Health</li> <li>• Primary Care</li> <li>• Hospital Services</li> <li>• Urgent &amp; emergency Care</li> <li>• Learning Disabilities &amp; Autism</li> <li>• Gender Identity</li> </ul> <p>Comments were received from the floor regarding each area which will be incorporated as appropriate. The Directors delegated the responsibility to SA to finalise the Business Plan in liaison with them.</p> <p><b>Action: SA</b></p>		
<b>6</b>	<p><b>Worcestershire Draft Adult Exploitation Strategy</b></p> <p>The Directors unanimously approved HWW's comments on the draft strategy document.</p>	<b>Encs 4 &amp; 5</b>	<b>JT</b>
<b>7</b>	<p><b>Reference and Engagement Group</b></p> <p>The Directors unanimously approved applications to join HWW's Reference and Engagement Group from:</p> <ul style="list-style-type: none"> <li>• Bonterre CIC</li> <li>• Wildgoose Rural Training</li> </ul>		<b>SA</b>
<b>8</b>	<p><b>AOB – with leave from the chair</b></p> <p>There were no items of AOB.</p>		<b>JR</b>
	<p><b>Date of next HWW Public Board Meeting</b></p> <p>Thursday 28 September 2023</p>		