

## Public Board Meeting

Thursday 24 November 2022

1000 - 1200

By tele/video conference

### Minutes

Item	Title	Enc	Who
1	<p><b>Attendance</b></p> <p><b>Directors:</b>            Jo Ringshall – Chair            Jane Stanley            Martin Gallagher            Chris Byrne            Simon Adams [for items 1 to 6]</p> <p><b>Co-opted Board Members:</b>            St Pauls Hostel represented by Jonathan Sutton            Young Solutions represented by Pete Sugg            David Saunders – Volunteer            Sandycroft represented by Lee McKenzie  <b>[NB the Co-opted Members attend the Board Meeting as non-voting participants]</b></p> <p><b>Apologies:</b>            John Taylor - Director            Swallows Head and Neck Cancer – Co-opted Board Member            Families in Partnership - Co-opted Board Member</p> <p><b>Also Present:</b>            Suzy James – Engagement Officer            Margaret Reilly – Engagement Officer</p>		JR
2	<p><b>Declaration of Interests</b>            SA – wife is a nurse employed by Worcestershire Acute Hospitals NHS Trust.</p>		JR
3	<p><b>Minutes of Public Board Meeting on 22 September 2022 and Matters Arising:</b>            The Directors approved the draft minutes of the Public Board Meeting on 22 September 2022.</p>	<p>Enc 1</p> <p>Enc 2</p>	<p>JR</p> <p>JS</p>

	<p><b>Matters Arising:</b></p> <ul style="list-style-type: none"> <li>• <b>Worcestershire Acute Hospitals NHS Trust Discharge Policy</b></li> </ul> <p>JS reported on the letter of 28 October 2022 from the CEO of the Trust setting out the Trusts progress in responding to the recommendations in HWW 's report about Hospital Discharge in the context of the Trusts revised Discharge Policy.</p> <p>The Board noted the report and in particular the comment about the difficulty in implementing the holistic welfare check which the Directors agreed to keep under review.</p>		
<p><b>4</b></p>	<p><b>NHS Herefordshire &amp; Worcestershire Approach to patient /public engagement and the development of the Integrated Care Strategy</b></p> <p>Dr Sarah Raistrick, Non-Executive Member for Health Inequalities and Engagement of NHS Herefordshire and Worcestershire's Integrated Care Board spoke about her role in the oversight of the engagement of patients and the public in the development of the Integrated Care Strategy and work of NHS Herefordshire and Worcestershire.</p> <p>Ali Roberts, Associate Director Systems Development and Strategy, NHS Herefordshire and Worcestershire briefed the Board on the development of the Integrated Care Strategy that Herefordshire and Worcestershire's Integrated Care Partnership Assembly will be required to approve and reported on progress to date [see Enc 6]</p> <p>Dr Raistrick and Ms Roberts then took comment/ questions from the Board members and public present on issues including:</p> <ul style="list-style-type: none"> <li>• Information sources on which to base the strategy, including hearing the voice of Children &amp; Young people.</li> </ul>	<p><b>Enc 6</b></p>	<p><b>JR</b></p>

	<ul style="list-style-type: none"> <li>• The success in delivery of a Strategy versus the need to meet 'here and now' demands as they occur.</li> <li>• The need to focus on the needs of patients with disabilities given the demographics of the Worcestershire, and to co-produce services with those with disabilities. This included the needs of those patients and their carers with autism.</li> <li>• Accountability for both clinical and financial delivery within the health and care system</li> <li>• The need to invest in Primary Care</li> <li>• The opportunity to integrate with voluntary sector services.</li> <li>• The influence that the Integrated Care Board can exercise with NHS England through its CEO and Chair.</li> </ul> <p>The agenda item was recorded and can be viewed on YouTube here:</p>		
<b>6</b>	<p><b>HWW Performance Monitoring Report Q2 [July to September] 2022/23</b></p> <p>SA presented HWW's Performance Monitoring Report for Q2 [July to September] 2022/23 [Encs 4a &amp; 4b] which the Board considered, and the Directors approved.</p>	<b>Encs 4a &amp; b</b>	<b>SA</b>
<b>7</b>	<p><b>Business Plan 2021-2023</b></p> <p>SA presented HWW's Business Plan progress report [Enc 5] which the Board considered, and the Directors approved.</p>	<b>Enc 5</b>	<b>SA</b>
	<p><b>Car parking at Hospitals</b></p> <p>In March 2022 NHSE published car parking guidance for NHS trusts with mandatory as well as voluntary elements [See Enc 3]</p> <p>It was reported that in response to patients/public representation SA had written to the CEOs of both the H&amp;WH&amp;CT and the WHAT in October asking them to confirm that they complied with NHS guidance on car parking and the individual categories who</p>	<b>Enc 3</b>	<b>MG</b>

	<p>are entitled to free carparking. No reply has yet been received from the Acute Trust, but the H&amp;CT did confirm that they complied. MG gave the background. NHS Trusts must comply with NHS car parking guidance. The document is available on HWW's website. Free carparking should be available for disabled patients, visitors, and members of staff. Staff on night shifts, frequent outpatient attenders and parents of sick children staying overnight are also entitled to free parking. A member of the public reported that he had been at Redditch and when it was pointed out to the facilities manager there the boards stating that everyone including blue badge holders has to pay for parking were covered up – however it was still not clear what parking exemptions are available and how to claim them though there is a small notice on the actual parking machines stating that blue badge holders do not have to pay. The Boards at the Acute hospital still state that everyone must pay parking including blue badge holders which is not in line with mandatory guidance. If blue badge holders don't pay for parking – they can buzz the parking attendant and show their blue badge to exit. However overall, it is not clear that Acute Trust is complying with the mandatory NHS guidance.</p> <p>JR asked if the Directors would like to pursue the matter with the Trust and it was unanimously voted that we should.</p> <p><b>Action: SA</b></p>		
10	<p><b>AOB with leave of the Chair</b></p> <p><b>Continuing Healthcare Strategic Co production Group:</b></p> <p>SJ brought the meetings attention to the disbanding of the Continuing Healthcare (CHC) Communications Group.</p>		JR

	<p>This is the only forum at which patients and carers are involved re CHC. There is concern that patients and carers will no longer be involved with CHC issues at all. The ICB has undertaken to set up a Strategic Co Production Group and this should involve patients and carers but as yet there is no timeline.</p> <p>PS said that it was an important area for the voices of patients and carers to be heard. The Directors agreed to keep a watching brief and ask the questions for the moment but to take further action if nothing happens</p> <p><b>Care Contributions/Minimum Income Guarantee:</b> individuals in receipt of care packages can be required to contribute to the cost care from their income which includes benefits such DLA. Individuals have to be left with a government mandated minimum income (MIG). MR told the meeting that he question being asked is whether the council have the discretion to leave individuals with a greater amount than the MIG given the increase I the cost of living. This is not clear.</p> <p>PS said that he was already aware of individuals who are being affected by this and would put HW in touch with them. The Directors agreed unanimously to pursue the matter and ask the questions</p>		
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