

Public Board Meeting

Thursday 22nd July 2021

1000 - 1200

By tele/video conference

Minutes

Item	Title	Enc	Who
1	<p>Attendance</p> <p>Directors: Jo Ringshall [Chair] Jane Stanley John Taylor Martin Gallagher Simon Adams [Managing Director]</p> <p>Co-opted Members: St Pauls Hostel represented by Jonathan Sutton David Saunders - HWW volunteer Swallows Head & Neck Cancer represented by Chris Byrne Young Solutions represented by Peter Sugg.</p> <p>[NB the Co-opted Members attend the Board Meeting as non-voting participants]</p> <p>Also in Attendance: Suzy James - Engagement Officer</p> <p>Apologies: Sandycroft represented by Lee McKenzie Families in Partnership represented by Bernadette Louise Louise Handy - Business Manager</p>		JR
2	<p>Declaration of Interests No declarations of interest</p>		JR
3	<p>Minutes of Public Board Meeting on 20th May 2021 and Matters Arising: The Directors unanimously agreed the minutes of the Public Board Meeting on 20th May 2021.</p> <p>Matters Arising:</p> <p>1. Service User and Carers Experiences of the Assessment [Mental health] Recovery Service MG briefed the Board on Herefordshire & Worcestershire Health & Care Trust's first response to the report [Enc 2] and his letter to the Trust in response [Enc 3].</p>	<p>Enc 1</p> <p>Encs 2 & 3</p>	<p>JR</p> <p>MG</p>

4	<p>Business Plan 2021-2023</p> <p>SA presented the final draft of the Business Plan for 2021-2023 noting that the amendments that had been proposed during the engagement had been incorporated and that the time scale for delivery of the projects within the plan would be agreed following his meeting with individual Directors as the project leads. The Board considered the Business Plan which was approved by the Directors who delegated responsibility to SA to finalise it.</p> <p>Action: SA</p>	Enc 4	SA
5	<p>Identifying Concerns about the COVID-19 Vaccine Summary Report</p> <p>SJ presented the report which the Board considered, noting the significant response from ethnic minority communities. and the Directors approved for publication.</p> <p>Action: SJ</p>	Enc 5	MG
6	<p>Worcestershire Acute Hospitals NHS Trust Quality Account 2020/21</p> <p>The Board noted Healthwatch Worcestershire's comment on Worcestershire Acute Hospitals NHS Trust Quality Account 2020/21 which the Directors retrospectively approved.</p>	Enc 6	SA
7	<p>Healthwatch Worcestershire's Volunteering Offer</p> <p>JT presented Healthwatch Worcestershire's revised 'Volunteering Offer' to the Board. Following discussion, the Directors approved the 'Volunteering Offer', delegating responsibility to JT to work with volunteers in redrafting the format of the Offer document to improve its accessibility.</p> <p>Action: JT</p>	Enc 7	JT
8	<p>Reference and Engagement Group</p> <p>The Board considered the following applications for membership of the Reference and Engagement Group, which were then approved by the Directors:</p> <ul style="list-style-type: none"> • Unlocking Potential Foundation CIC • Behind the Smile 		SA
	<p>Date of Healthwatch Worcestershire's next Public Board Meeting:</p> <p>16th September 2021 by video/tele conference</p>		