

Public Board Meeting  
 Thursday 20 May 2021  
 1000 - 1200  
 By tele/video conference

## Minutes

Item	Title	Enc	Who
1	<p><b>Attendance</b>  <b>Directors:</b>            Jo Ringshall - Chair            John Taylor            Jane Stanley            Martin Gallagher            Simon Adams - Managing Director</p> <p><b>Co-opted Members:</b>            St Pauls Hostel represented by Jonathan Sutton            Sandycroft represented by Lee McKenzie</p> <p><b>Also in Attendance:</b>            Louise Handy - Business Manager</p> <p><b>Apologies:</b>            David Saunders - HWW volunteer            Swallows Head &amp; Neck Cancer represented by Chris Byrne            Families in Partnership represented by Bernadette Louise            Young Solutions represented by Peter Sugg.</p> <p><b>[NB the Co-opted Members attend the Board Meeting as non-voting participants]</b></p>		JR
2	<p><b>Declaration of Interests</b>            No declarations of interest</p>		JR
3	<p><b>Minutes of Public Board Meeting on 18 March 2021 and Matters Arising:</b>            The directors unanimously agreed the minutes of the Public Board Meeting on 18 March 2021.</p> <p><b>Matters Arising:</b></p> <ul style="list-style-type: none"> <li><b>Young People’s Covid-19 Emotional Wellbeing Report</b>            JS confirmed that responses to the Young People’s Covid-19 Emotional Wellbeing Report had now been received from Herefordshire &amp; Worcestershire Clinical Commissioning Group on behalf of Worcestershire’s health system</li> </ul>	Enc 1	JR  JS



5	<p><b>Business Plan 2020/21 Update</b> The Board considered and noted the Business Plan progress report for Q4 2020/21.</p>	Enc 4	SA
6	<p><b>Business Plan 2021-2023</b> SA presented a draft Business Plan for 2021-2023 and briefed the Board on the process that had been used to prepare it. The Board considered the draft Business Plan and then agreed to invite the members of Healthwatch Worcestershire's Reference &amp; Engagement Group to comment on it before finalising it. <b>Action: SA to circulate draft Business Plan to Reference &amp; Engagement Group for comment</b></p>	Enc 5	SA
7	<p><b>Reference and Engagement Group</b> The Board considered and Directors agreed an application for membership of the Reference and Engagement Group from 'Integrating and Supporting Our Community'.</p>		SA
8	<p><b>Quality Accounts</b> The Board reviewed and Directors approved Healthwatch Worcestershire's comment on the Quality Account 2020/21 for the following providers of NHS services:</p> <ul style="list-style-type: none"> <li>• <b>Herefordshire &amp; Worcestershire Health and Care NHS Trust (HWH&amp;CT)</b> [NB to include a reference inviting the Trust to consider public broadcasting of its Board meetings]</li> <li>• <b>Primrose Hospice</b></li> </ul>	Enc 6	JS & MG
		Enc 7	JS
9	<p><b>Public Participation</b> No representations from the public</p>		JR
10	<p>AOB <b>Progress report of Healthwatch Worcestershire's Covid-19 Vaccination Survey</b> MG briefed the Board on progress with the Covid-19 survey:</p> <ul style="list-style-type: none"> <li>• 348 responses to the survey to date</li> <li>• 75% of respondents under 40 years of age</li> <li>• 53% of respondents had concerns about taking the vaccine</li> <li>• A summary of reasons for concerns</li> </ul> <p>JR thanked those organisations and Sandycroft of Redditch in particular for their support in promoting the survey to diverse communities.</p>		JR MG

	MG provided assurance that the survey results were being shared with Public Health on an ongoing basis, as opposed to waiting for a report to be published.		
	<b>Date of Healthwatch Worcestershire's next Public Board Meeting</b> 22 July 2021 tbc by video/tele conference		

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