

Minutes

Item	Title	Enc	Who
1	<p>Attendance</p> <p>Directors: Peter Pinfield Jo Ringshall John Taylor Martin Gallagher Simon Adams</p> <p>Co-opted Members: Chris Byrne [The Swallows] David Saunders [HWW Volunteer] Jonathan Sutton [St Pauls Hostel] Pete Sugg [Young Solutions Worcestershire]</p> <p>Apologies: Bernadette Louise [Families in Partnership]</p> <p>[NB The Co-opted Members attend the Board Meeting as non-voting participants]</p>		
2	<p>Declarations of interests SA - Spouse to commence employment with Worcestershire Health & Care Trust as a community nurse in May 2020</p>		PP
3	<p>Healthwatch Worcestershire's response to Covid-19 The Board considered Healthwatch Worcestershire's response to Covid-19 and the Directors gave retrospective approval to the Covid-19 Policy which had been in operation since 18 March 2020. It was noted that on 17 March 2020 Worcestershire's County Council Executive lead for Covid 19 had requested support from Healthwatch Worcestershire in leading the co-ordination of the Council's 'One Worcestershire' community response to Covid-19 and that the Directors had agreed to provide it subject to there being no conflict of interest with local Healthwatch statutory functions. SA confirmed that the co-ordination support did not involve taking executive decisions and that the Company's insurers had been informed. The Directors unanimously formally gave retrospective approval to the decision to support the Council.</p>	Enc1	SA

4	<p>Minutes of Public Board Meeting 15 January 2020, and Matters Arising: The Board considered the minutes of the Public Board Meeting on 15 January 2020 which the Directors agreed.</p> <p>Matters Arising:</p> <ul style="list-style-type: none"> • Time to Change Employer Pledge Healthwatch Worcestershire’s application being prepared. PP to raise take up at next meeting of Health and Well Being Board. • Health & Care in Prison - Report of experiences of health and care services at HMP Hewell JR reported that following the presentation at the Board meeting in Public on 15 January 2020 she had finalised and published the report. Relevant organisations had been provided with the report together with a request to respond by 23 March 2020. No responses received to date. Noted that the Health & Justice Inspector of the Care Quality Commission was enquiring into missed radiotherapy appointments following sight of the report. The Board requested an update on responses from commissioners and providers at the next Public Board Meeting. Action: JR to provide update at the Public Board meeting on 28 May 2020. • NHS Quality Accounts SA reported that in view of HWW Covid-19 Policy he had not written to NHS service providers to inform them of the revised HWW practice as agreed at the Public Board Meeting on 15 January 2020, and it was understood that NHS England is to relax the requirement for Quality Accounts to be scrutinised by third parties including local Healthwatch. 	Enc1	PP J JT JR SA
5	<p>Safeguarding Homeless People with Care and Support Needs JT reported on the interview that took place on 16 March 2020 between the ‘Author’, who has been appointed by Worcestershire Safeguarding Adults Board to undertake the Thematic Review of Rough Sleepers deaths. Noted that HWW’s contribution was based on the letter JT had submitted in response to the Review’s draft terms of reference, and that a planned Stakeholders event to discuss the Author’s findings had been cancelled due to Covid-19. JT was awaiting a written summary of the record which would form HWW’s submission to the review. Action: JT to report at Public Board Meeting on 28 May 2020</p>	Enc2	JT
6	<p>LGBT+ [Experiences of Health and Social Care Services] Report The Board considered the report, and following discussion the Directors approved it, delegating responsibility to JS and JR to finalise it for publication. Action: JS and JR to finalise and publish report</p>	Enc3	JR

7	<p>Healthwatch Worcestershire's Budget 2020/21 JR presented a draft budget for 2020/21. Noted that the budget was supported by earmarked reserves as planned. The Directors unanimously agreed the budget.</p>	Enc4	JR
8	<p>Healthwatch Worcestershire's Business Plan 2020/21 SA presented the Business Plan for 2020/21. Noted it had been revised to take account of the known and forecast impact of Covid-19 on HWW's business.</p>	Enc5	SA
9	<p>Healthwatch Worcestershire's Business Plan 2019/20 SA presented the progress report on the business plan noting the interruption caused by Covid-19 to projects. The Board discussed the RAG ratings applied to the progress report and in view of Covid-19 agreed to change them. Following a general discussion about the potential impact of Covid-19 on health and care services JS undertook to make enquiries Worcestershire Health & Care Trust about mental health services. Action: JS to make enquiries ref mental health services</p>	Enc6	SA
10	<p>Reference and Engagement Group The Board considered and the Directors then agreed an application from York House Medical Centre PPG, Stourport on Severn to join the Reference & Engagement Group.</p>		SA
11	<p>Healthwatch Worcestershire Company Membership Scheme The Board considered and the Directors then agreed an application from Mermaids to join the Company Membership Scheme.</p>		SA