

**Healthwatch Worcestershire**  
Public Board Meeting  
Friday 11 May 2018  
Trinity Methodist Church,  
Churchfields, Kidderminster

## Minutes

### **1. Attendance**

- **Directors**
  - Peter Pinfield - Chair
  - Jo Ringshall - Vice Chair
  - Martin Gallager
  - Jane Stanley
  - John Taylor
- **Also in Attendance**
  - Anne Duddington - Co-opted Member
  - Ray Eades - Co-opted Member
  - Barbara Pugh - Co-opted Member
  - Simon Adams - Chief Operating Officer and Company Secretary
- **Apologies**
  - David Saunders- Co-opted Member

**[NB The Co-opted members attend the Public Board Meeting as non-voting participants]**

### **2. Declarations of Interest**

There were no declarations of interest

### **3. Neighbourhood Teams**

Mel Roberts, Deputy Chief Operating Officer, and Jo Jones, Community Services Manager, Worcestershire Health and Care NHS Trust briefed the Board on the development of 'Integrated primary and community services' in Worcestershire [see presentation]

### **4. Minutes of the Public Board meeting of 13 April 2018 and Matters Arising**

The minutes of the Public Board Meeting of 13 April 2018 were agreed by the Directors.

### **Matters Arising:**

- **Safeguarding Adults in Worcestershire**

SA reported that Worcester City Council had commissioned an independent review into the death of Cardon Banfield and that it was anticipated the report would be published before the end of May 2018.

Following the presentation about Worcestershire's Severe Weather Plan for rough sleepers at the April Board Meeting the Directors agreed to review the services that were available to homeless rough sleepers between the date that Cardon Banfield was last known to be alive and the date his body was found. Agreed that the police should be asked for information as to when he was last known to be alive.

**Action: SA to make enquiry with West Mercia Police.**

- **Public and Patient Involvement Worcestershire CCGs**

Noted that following the representation, that included that of Healthwatch Worcestershire, the Clinical Commissioning Groups had agreed to amend the membership of the Patients Advisory Group [PAG] so that its constitution included 4 patient representatives from each CCG.

JS reported that she had attended the first meeting of the PAG, and noted that the arrangements below the PAG in localities was still unclear.

- **NHS 111 Report**

The Directors noted the response to the NHS 111 report from the Commissioner of the service.

- **Woodrow GP Practice**

JR reported that the Redditch & Bromsgrove CCG were making enquiries into the circumstances that led to the issues at the Woodrow GP Practice.

### **5. All Age Autism Spectrum Conditions Report**

JS reported that responses [Enclosures] to the All Age Autism Spectrum Conditions Report had been received from the County Council, Worcestershire's Clinical Commissioning Groups and the Health & Care Trust. It was noted that a response from the Acute Trust was awaited.

Noted that the Health & Care Trust's responses to the report were less specific than those provided by the County Council and the Clinical Commissioning Groups. JS agreed to follow up in a forthcoming meeting with the Trust's Chief Nurse.

AD reminded the Board of the importance that Worcestershire's Autism Spectrum Conditions Strategy was an 'all age' strategy, and of the importance of encouraging services users and their carers to report their experiences to Healthwatch.

### **6. Care in the Corridor at WRH - a follow up report**

The Board noted that the report had been drafted and was with the Acute Trust for comment as to technical accuracy. The Directors delegated the responsibility to JR to finalise and publish the report.

**Action: JR to finalise and publish report**

**7. WMAS Draft Quality Account 2017/18 [Enc]**

The Directors approved Healthwatch Worcestershire's response to the West Midlands Ambulance Service NHS Foundation Trust's Quality Account for 2017/18, it having been previously circulated for comment to the Board.

**8. Focus on Children & Young Peoples' Wellbeing Report [Enc]**

The Board discussed the Children and Young Peoples' Wellbeing report and the Directors approved it for publication.

**9. Public Participation**

- **Continuing Health Care [CHC]**

A member of the public reported on the difficulties in participating in a CHC review referencing the lack of transparency around decision making related to assessment by the CCG.

The Directors noted that CHH was now a business priority for Healthwatch.

**10. HWW Business Priorities Update [Enc]**

The Directors noted the progress with Business priorities

**11. HWW Performance Report Q4 2017/18 [Enc]**

The Directors considered and approved the Performance Report for Quarter 4 2017/18.

**12. Company Membership Scheme**

The Directors considered and approved an application by Judy Adams to become a member of the Company Membership Scheme.

**13. Any Other Business**

- **Capital Requirement for Worcestershire Acute Hospital Trust [Enc]**

PP briefed the Board on the letter he had received from Alison Tonge, Director of Commissioning Operations [West Midlands], NHS England in response to his letter of 21 March to the Chief Executive Officer of NHS England requesting accelerated access to the pre-approved capital for Worcestershire Royal Hospital.

The Directors agreed to publish the response.

- **Green Paper on Adult Social Care**

The Board discussed the opportunity to respond to the Green Paper on Adult Social Care, and to do so in partnership with organisations eg Age UK.

**Action: SA to make enquiries with Age UK Hfds & Worcs**

- **Curbing prescriptions for over the counter medicines**

The Board noted that on 29 March NHS England had published guidance to CCGs to curb prescriptions for over the counter medicines following a national consultation.

The Directors agreed that the guidance should be compared with the policy decision by Worcestershire's CCGs in this area which pre-dated the guidance.

**Action: SA**