

**Healthwatch Worcestershire
Board Meeting, Friday 2 September 2016
Civic Centre, Queen Elizabeth Drive, Pershore**

**Open Session
Minutes**

1. Attendance

Directors:

Peter Pinfield - PP [Chair]

John Taylor

Martin Gallagher

Jane Stanley

Also in attendance

• Co-opted Members:

Anne Duddington

Sylvia Dyke

Ray Eades

• Simon Adams - SA [Chief Operating Officer & Company Secretary]

Apologies

Jo Ringshall - Director

Barbara Pugh - Co-opted Member

[NB the Co-opted members attend the open session of the Board meeting as non-voting participants]

2. Declarations of Interest

No declarations of interest

3. Web casting protocol

SA outlined the following webcasting protocol to the Board:

• Web casting

Healthwatch Worcestershire will webcast certain meetings where there is an item of significant interest to the population of Worcestershire and facilities exist to do so.

• Conduct of meetings

At the start of each meeting to be filmed an announcement will be made to the effect that the meeting is being or may be webcast and that the Chair may also terminate or suspend the webcasting of the meeting should the Chair consider this desirable to maintain the proper running of the meeting.

The Directors agreed the webcasting protocol.

4. Future NHS Commissioning Arrangement for Worcestershire

[SA announced that this agenda item would be webcast by recording with the support of Wychavon District Council]

Simon Trickett, Interim Chief Officer of Redditch & Bromsgrove and Wyre Forest Clinical Commissioning Groups (CCGs), presented the future commissioning arrangements in Worcestershire which in summary would see greater collaboration between the 3 CCGs in Worcestershire and Herefordshire CCG.

His presentation was followed by public participation with a Q&A session with Simon Trickett, supported by Dr Carl Ellson of South Worcestershire CCG, Joanne Alner of NHS England and Simon Hairsnape of Herefordshire CCG.

The presentation and subsequent public participation was recorded and subsequently webcast. The web cast can be viewed on the Healthwatch Worcestershire website at www.healthwatchworcestershire.co.uk

5. Minutes of the public Board meeting on 5 August 2016

The minutes of the public Board meeting on 5 August 2016 were agreed.

Matters Arising:

- **Healthwatch Worcestershire's Business Plan 2016/17**
SA confirmed that the 2016/17 Business Plan had been published on the company's website.

6. Worcestershire Acute Hospital NHS Trust performance

- **Constitutional targets**
PP reported that Healthwatch was still monitoring the Trust's performance against the constitutional targets with particular focus on those relating to cancer services and referral to treatment.
- **Radiology**
SA reported that the Interim Chief Executive Officer's response to Healthwatch's request for further information about the assurance he provided about the Trust's radiology service in response to an enquiry from Healthwatch Worcestershire in March 2016 was awaited.

7. Future of Acute Hospital Services in Worcestershire

PP reported on progress with the Future of Acute Hospital Services in Worcestershire:

- Consultation Plan drafted and subject to sign off by the CCG Governing Bodies.
- Plan provides for a full 12 week consultation and includes an extensive range of public meetings. Expected to commence before Christmas 2016.
- All issues raised by the public will be analysed and a response provided.

- Transport is the one issue in the consultation plan which presents options to the public.
- Decision on implementation by March 2017.

8. Governance

- **Healthwatch Brand Licence Agreement**

SA briefed the Board on the requirements of the Healthwatch Brand Licence Agreement with Healthwatch England which allowed Healthwatch Worcestershire to use the local Healthwatch trademark. The Directors delegated the responsibility to SA to finalise the Agreement with Healthwatch England.

- **Agenda for Open Meeting on Friday 9th September 2016**

SA confirmed that the Interim Chair of Worcestershire Acute Hospital Trusts would attend the Open Meeting to present and take questions on the performance of the Trust.