

Healthwatch Worcestershire

**Draft Terms of Reference for Engagement in Primary Care Co-Commissioning
Committee - 10th March 2015**

1. Healthwatch Worcestershire (HWW) participates in the Clinical Commissioning Group's (CCG) Primary Care Co-Commissioning Committee (PCCCC) as a non-voting attendee. Therefore HWW is not bound by the collective decisions of the PCCCC.
2. HWW's engagement in the PCCCC is subject to HWW and the CCG having reached mutual agreement on the CCGs interpretation and operation of NHSE guidance in managing conflicts of interest.
3. HWW's role in the business of the Primary Care Co-Commissioning is related to its contracted statutory functions of:
 - Promoting and supporting the involvement of local people in the commissioning, provision and scrutiny of local health and care services, including asking for information.
 - Enabling local people to monitor the standard of provision of local health and care services and whether and how those services could and ought to be improved.
 - Obtaining the views of local people regarding their needs for, and experiences of, local health and care services and making these views known to the PCCCC. This includes making reports and recommendations about how those services could or ought to be improved.
 - Formulating views on the standard of provision and whether and how the local health and care services could and ought to be improved.
4. HWW's lead Director or lead Engagement Officer for the CCG will normally engage in the business of the PCCCC. However, HWW reserves the right to provide a substitute.
5. HWW will provide advice, guidance and support to the CCG in its public/patient engagement/consultation activities. However the responsibility to engage public/patients and obtain their insights to inform Primary Care Co-Commissioning rests with the CCG.
6. The PCCCC recognises that given the role of HWW as a local Healthwatch HWW cannot be bound by confidentiality in matters considered by the Committee. Therefore HWW has chosen to absent itself from any closed session of the PCCCC.

7. A dispute in the interpretation or operation of these ToRs will be dealt with by (to be designated by the CCG) and the Chair of HWW.
8. These ToR will be reviewed at least annually.

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