

Public Board Meeting

10:00 – 12:00 Thursday 25.09.2025

Online

Draft Minutes v0.1

Item	Title	Enc	Who
1.	<p>Attendance</p> <p>HWW Directors: Simon Adams (SA) – Chair, Chris Byrne (CB), Don Beckett (DB), Debbie Lamont (DB), Julia Neal (JN)</p> <p>Co-opted board members: Sandycroft represented by Lee McKenzie (LM)</p> <p>[NB the Co-opted Members attend the Board Meeting as non-voting participants]</p> <p>Also present - HWW employees: Margaret Reilly (MR), Suzy James (SJ), Jay Pannu (JP), Paul Hopkins (PH)</p> <p>Apologies: David Saunders, Vicky Walsh</p> <p>In his opening comments SA welcomed recently appointed Engagement Officer, Jay Pannu.</p>		SA
2.	Declaration of Interests None		SA
3.	<p>Minutes of Public Board Meeting on 27 July 2025 and Matters Arising:</p> <ul style="list-style-type: none"> Children and Adolescent Mental Health Services – update DL advised that there was no substantive update at present, an Action Plan was provided as a result of a meeting arranged with the ICB, 3 clinicians, PCF and parent. The ICB advised that waiting lists have reduced but DL advised that the evidence for this not yet clear. Action: SA suggested that we request a formal update from the ICB as to when the data will be available. ADHD Services – update DL advised that right to choose providers and titration are in place. DL further advised that the further Oliver McGowan training would need to be self-funded as the threshold for continued funding had not been met. 	Enc 1	SA DL DL DL

	<ul style="list-style-type: none"> HWW's Position Statement on Prostate Cancer and PSA Testing –update CB provided positive progress, he was invited to present the Position Statement to an ICB Urology meeting. The response advised that they are looking to target high risk groups through Local Enhanced Services (LES) with GPs. CB is providing an individual to be used in an ICB video. CB also advised engagement with cancer support groups and forums. SA also advised regarding efforts by LHW to engage HWE on screening in terms of health inequalities and engagement with the Cancer Alliance seeking a consistent, national approach. <p>Action: update to be present at November PBM.</p> <ul style="list-style-type: none"> HWW's report of Worcestershire County Council's Adult Front Door – update JN advised that the response was positive and assurances given about the Action Plan with a further review set for Jan 2026. JN advised that we are pushing for further details regarding terminology and access. <p>Action: add to the Action Log to have as an item at the Spring Conference.</p> <ul style="list-style-type: none"> Conference – update SA confirmed the change of date to 11.11.2025 due to the absence of himself and VW and that Stephen Collman (SC) is able to accommodate the date change. It was confirmed that people are able to provide questions for SC in advance of the conference. 		CB SA CB / SA JN SA
4.	<p>HWW's Business Plan 2025- 2028 CB presented the headlines from the updated plan, confirmed that it was on the company website and invited members of the public to contact us regarding issues that they believe should be added.</p> <p>Action: the Business Plan was approved.</p>	Enc 2 & 3	CB
5.	<p>Adult Community Mental Health Services Report SJ provided an outline of the work done, outcomes and recommendations from the Executive Summary, she also recorded thanks to all who had contributed. Points were raised from the floor which were answered by SA / SJ and LM reported positive outcomes.</p> <p>Action: full report to be circulated and, subject to resulting comments, approval of the report was delegated to SA / SJ with distribution agreed to the ICB, volunteers and the VCSE Alliance</p>	Enc	SA / SJ SA / SJ
6.	<p>REG Application for consideration and approval – Stanmore House Surgery PPG – approved.</p>	Enc 4	SA

7.	<p>Organisational update</p> <ul style="list-style-type: none"> • Absence through illness of key personnel – MP engagement delayed until SA / VW return to full duties. • Appointment of Engagement Officer – JP provided a brief outline of her previous experience. • Future of HW / HWE – SA advised that there is no tangible update as yet regarding the legislative timetable and a brief update was provided from recent meetings with HWE. 		SA
8.	<p>Public Participation</p> <p>LM raised the issue of Core20PLUS advising that Sandycroft are seeking an extension to the pilot contract having identified target groups and had relative success.</p> <p>Action: JN to speak further to LM to discuss opportunities.</p>		JN / LM
9.	<p>AoB with leave of the Chair</p> <p>SJ raised the issue of difficulties for women in fixed sided wheelchairs accessing screening services and that this represented a real inequality for those affected.</p> <p>Action: SA suggested that SJ should prepare a short report that could be sent to the ICB, raised with the Cancer Alliance (via CB) and HiPPP (via JN).</p>		SA SJ / CB / JN
10.	Chair's Announcements		SA
	Date of Healthwatch Worcestershire's next Public Board Meeting Thursday 27 November 2025 - online		