

Public Board Meeting

10:00 – 11:30 Thursday 28 November 2024

Online

Draft Minutes v1

Item	Title	Enc	Who
1.	<p>Attendance Jo Ringshall – Chair (JR) John Taylor (JT) Chris Byrne (CB) Don Beckett (DB) Debbie Lamont (DL) Simon Adams – Managing Director (SA)</p> <p>Co-opted Board Members: Young Solutions represented by Pete Sugg (PS) [NB the Co-opted Members attend the Board Meeting as non-voting participants]</p> <p>Also Present: Margaret Reilly, Victoria Walsh (Engagement Officers) Paul Hopkins</p> <p>Apologies: Sandycroft represented by Lee McKenzie (LM) Parent Carers Forum represented by Hazel Shaw (HS) David Saunders – Volunteer (DS)</p>		JR
2.	<p>Declaration of Interests None</p>		JR
3.	<p>Minutes of Public Board Meeting on 10 October 2024 The Board considered and the Directors approved the draft minutes of the PBM held on 10 October 2024.</p> <p>Matters Arising:</p> <ul style="list-style-type: none"> Patients' access to, and experience of NHSE's 'Informed Choice' PSA screening service for prostate cancer CB provided a verbal report regarding the importance of screening including figures relating to diagnosis and deaths in the UK. It was commented that newly published NHS guidance has dropped specific references to vulnerable groups. It was stated that there have been significant developments in testing and that the legacy perception surrounding inaccurate test results are now redundant. 	Enc 1	<p>JR</p> <p>CB</p>

	<p>Further feedback was reported in that our report was referred to at a recent HOSc meeting and is being used as a vehicle to follow up with GPs. Agreed that we will continue to engage with the relevant parties and will also engage with HWE on the issue.</p> <ul style="list-style-type: none"> Hospital Discharge: CB provided a verbal report stating that the Acute Trust had previously agreed to the recommendations from our report and had also agreed to audit their implementation but admitted that the audit has not taken place. Amended procedures are however being piloted in 3 wards and progress is being made on the highlighted issues including transport and pharmacy. It was also reported that we now have meaningful communication with the Director of Capacity and Senior Matron. It was further reported that we are also engaging with the Worcestershire Association of Carers (WAC). SA suggested that relevant parties should be invited to attend the Spring Conference to report on progress – this was agreed by the directors. Partnership for Inclusion of Neurodiversity in Schools [PINS project] To note the letter from the Director of Children's Services and Managing Director of NHS Herefordshire & Worcestershire. DL commented that the response outlined the reason for the funding allocation which was that Worcestershire previously had access to some services which Herefordshire did not. It was accepted however that the decision-making process was flawed and is being corrected under changed regimes. It was commented from the floor (attendee is also a governor at a primary school), that primary schools are under huge pressure in this area. The attendee granted permission for their (anonymised) comments to be included in future representations. The directors agreed that we would continue to stress the importance of adequate funding for these services. NHS Accessible Information Standard JR provided a verbal update in that following the written response from NHS Herefordshire and Worcestershire ICB and subsequent attendance at the HWW Conference 10/10/2024 of Dr Sarah Raistrick, NED of the ICB, evidence suggested that nothing is changing. This was confirmed by a member of the public, who has access to large 	<p>Enc 2</p>	<p>CB</p> <p>DL</p> <p>JR</p>
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	<p>numbers of people with lived experience who stated that nothing was changing, they added that this is a patient safety issue as people are missing appointments and being discharged as a result because appointment correspondence does not cater for their needs.</p> <p>SA proposed that we perform an Enter & View activity at the Ophthalmology Dept at Worcester Royal Hospital and also add the issue to the Agenda for the next WCC Place Partnership meeting. Both proposals were approved by the directors.</p> <ul style="list-style-type: none"> Oliver McGowan Training DL provided a verbal update on the Integrated Care Systems' delivery of this training. The current target is for 40% of staff to complete it by 31/3/2025, however the updated figure from Richard Keble, Programme Director for Mental Health, LD & Autism, NHS Herefordshire & Worcestershire ICB, was that 15% (of 17,000) of staff have currently completed the training. It was agreed that we would continue to pursue further information including the numbers for each of the 2 tiers of training and the numbers for companies providing publicly funded services. 		DL
4.	HWW's Young People's Health & Emotional Wellbeing report To note and consider the Integrated Care System's response to the report. DL reported that all 26 recommendations from our report are included in the Improvement Plan and that we will continue to follow up to ensure implementation. It was agreed by the directors that Children's Services should be invited to report on the Plan at the PBM to be held in Autumn 2025.	Enc 3	DL
5.	HWW's Pharmacy Survey report DB presented this report, which includes 12 recommendations as to how pharmacy services could or should be improved, DB gave his thanks to MR for her work in its' preparation. The report was approved by the directors subject to minor corrections to recommendation 12.	Enc 4	DB
6.	HWW's Business Plan 2023-2025 The Business Plan progress report was taken as read and SA highlighted specific issues: <ul style="list-style-type: none"> Work is commencing on the "Evaluation of the 3 Conversation Model of social care delivery", JT clarified that work will commence once current amendments to processes have taken effect. 	Enc 5	SA

	<ul style="list-style-type: none"> Adult Mental Health project has commenced with the assistance of a volunteer with specific relevant experience. Scoping work has commenced and we are hoping to work with 3-4 Primary Care Networks (PCNs), rather than individual GP Surgeries. Current Service Specifications, Equality Impact Assessments and other data have been requested but are not available). CAMHS – eligibility criteria / threshold information has been requested as has a Service Specification, it is understood that the Service Specification is currently in progress. The EHCP Survey closes on 30/11/2024 and VW will be assisting DL in light of Nicola Longworth-Cook's imminent departure. DL reported 655 responses to date. HWW's new website has launched, SA extended thanks to VW for her work on the site development. SA reported that the Business Plan Update Report now includes details of the extended list of boards that we are attending. <p>The report was approved by the directors.</p>		
7.	HWW's Performance Monitoring Reports Q1 [April – June] 2024-25 This report was taken as read and approved.	Encs 6 & 7	SA
8.	Public Participation None.		JR
9.	AoB CB recently attended a West Midlands Cancer Alliance Conference where a request was put to the meeting to submit contributions to the NHS 10 Year Plan through LHW. Due to the deadline of 31/12/2024, the directors delegated our response to the consultation to SA and CB.		SA
	The Chair thanked those present for attending and confirmed the date of Healthwatch Worcestershire's next Public Board Meeting - 30 January 2025(online)		JR